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TSA Pre✓™ Benefit Impacts Travel For DoD Civilians

DoD civilian employees are now eligible to participate at no charge in the Department of Homeland Security's Transportation Security Administration Pre-Check program (or TSA Pre✓™).

The convenience with TSA Pre✓™ means participating travelers can transit more quickly through domestic airport security screening.

TSA Pre✓™ is a voluntary, expedited security screening process offered at more than at 100 domestic airports that allows participants to keep on their shoes, belt and light jacket, while passing through TSA security lanes during domestic travel. Program participants will also no longer be required to remove laptops and 3-1-1 compliant liquids from their carry-on bags. View all the participating airlines and domestic airports at <http://www.tsa.gov/tsa-precheck/airlines-airports>.

To register for the TSA Pre✓™, DoD civilian employees must first opt-in to the program through the CAC-enabled MilConnect at www.dmdc.osd.mil/milconnect: Check the "TSA Pre✓™ Program" checkbox at the Personnel Status information box in the "Civ" tab. Then, scroll to the bottom of the page and click "Submit." Submitting is the last step to opting-in to the program.

DoD civilian employees completing new air reservations either for official travel through the Defense Travel System (DTS) or leisure travel through a commercial travel office (CTO) must submit their Known Traveler Numbers (KTN) while providing their secure flight information (gender, date of birth, name). The KTN is the same as the 10-digit DoD Identification number found on the back of the employee's Common Access Card (CAC). If the KTN does not appear on the CAC, it can be located by logging in to MilConnect at <http://www.dmdc.osd.mil/milconnect>, then by clicking "My Profile" tab, then the "Civ" tab.

DoD employees may save their KTNs in their DTS user profiles so the numbers will automatically embed into the barcode of the boarding pass once the air reservations are made. They may submit KTNs for new and existing air reservations if the reservations were made through a CTO, but only for new reservations if they were made through DTS.



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For instructions on how to enter the DoD ID number and update DTS profile, see http://www.defensetravel.dod.mil/Docs/How_to_Enter_Your_DoD_ID.pdf.

Not all participating airlines print a TSA Pre✓™ approved indicator on their boarding passes. TSA will incorporate random and unpredictable security measures throughout the airport, so there is no guarantee that screening will be expedited for *every* flight. This applies even to TSA Pre✓™ participating passengers.

To learn more about TSA Pre✓™, view TSA's website at <http://www.tsa.gov/tsa-precheck/what-tsa-precheck> or the program fact sheet produced by the Department of the Navy's Office of Civilian Human Resources at <http://www.secnav.navy.mil/donhr/Documents/Announcements/TSA-Pre-Check-Fact-Sheet.pdf>.